



2016-2017 Verification Worksheet

Dependent

Step 1: Student Information

First Name	M.I.	Last Name	Last 4 digits of SSN
Address			Date of Birth
City	State	ZIP code	Local Phone

Step 2: Household Size

List all members in the household and any college or university they plan to attend during the 16-17 academic year.

- 1) Yourself and your parent(s) (including stepparent) even if you don't live with your parents.
- 2) Your parents' other children (even if they don't live with your parent(s)), if (a) your parent(s) will provide more than half of their support from July 1, 2016 through June 30, 2017, or (b) the children would be required to provide parental information if the children completed the FAFSA.
- 3) Include other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2016 through June 30, 2017.
- 4) Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2016 and June 30, 2017, and will be enrolled in a degree, diploma or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	Current College or University
Missy Jones (example)	18	Sister	Central University
		Self	University of Western States

Step 3: Food Stamps- Supplemental Nutrition Assistance Program (SNAP)

Did any person in your household receive food stamps in 2014 or 2015?

- Yes, one of the persons listed above received SNAP benefits in 2014 or 2015. If asked by the school, I will provide documentation of the receipt of SNAP benefits in 2014 and/or 2015. Go to Step 4 on back.
- No, nobody listed above received SNAP benefits in 2014 or 2015. Go to Step 4 on back.

Step 4: Child Support Paid

Did any person in your household pay child support in 2014?

- No. Go to step 5 below.
- Yes. Complete the section below and then go to step 5.

Child Support Paid			
Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2013
Marty Jones (example)	Chris Smith	Terry Jones	\$6,000

Follow instructions below in order to complete correct information.

Student	Parent
<p>Step 5: Tax Filing Status (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have filed a 2015 federal tax return Go to step 6 <input type="checkbox"/> I am not required to file a 2015 tax return Go to step 7 <p>Step 6: Tax Data (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have used the IRS Data Retrieval Process at fafsa.gov to transfer my tax data- go to step 9 <input type="checkbox"/> I have attached a tax transcript from the IRS at irs.gov- go to step 9 <p>Step 7: Non-Tax Filers (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I did not work in 2015- go to step 9 <input type="checkbox"/> I worked in 2015 and have attached W-2 forms Go to step 8 <input type="checkbox"/> I worked in 2015 but did not receive W-2 forms Go to step 8 	<p>Step 5: Tax Filing Status (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have filed a 2015 federal tax return Go to step 6 <input type="checkbox"/> I am not required to file a 2015 tax return Go to step 7 <p>Step 6: Tax Data (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I have used the IRS Data Retrieval Process at fafsa.gov to transfer my tax data- go to step 9 <input type="checkbox"/> I have attached a tax transcript from the IRS at irs.gov for a tax transcript- go to step 9 <p>Step 7: Non-Tax Filers (choose one)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I did not work in 2015- go to step 9 <input type="checkbox"/> I worked in 2015 and have attached W-2 forms Go to step 8 <input type="checkbox"/> I worked in 2015 but did not receive W-2 forms Go to step 8

Step 8: Income certification

In the box below, indicate the name of your employer(s) and amount earned in 2015 if either you or your parent(s) did not file a federal tax return in 2015, attach a second sheet if necessary.

Employer's Name	Name on W-2	2015 Amount Earned	IRS W-2 attached
Suzy's Auto Body Shop (example)	Missy Jones	\$2,000	Yes

Step 9: Certification and signatures

I attest that the information provided on this form and all documentation provided is true and accurate to the best of my knowledge. I understand that if I purposely give false or misleading information in applying for federal student aid, I may be fined up to \$20,000, imprisoned, or both.

Student signature

Date

Parent Signature

Parent name (print)