

1. GENERAL POSITION INFORMATION	
Position Name	Standardized Patient — campus-based clinical courses and examinations
Classification	Part-time, as-needed employee. No benefits. Standardized patients (SPs) will be compensated hourly for assigned simulations and on-campus training, as well as up to 30-minutes for at-home memorization, when indicated.
FTE	Less than 0.50 full-time equivalent
Work Hours	Schedule varies according to needs and hours will fluctuate. Events typically occur Monday through Friday, between the hours of 7:00am and 6:00pm.
Department/Division	Standardized Patient Program
Supervisor	Director, Standardized Patient Program

2. POSITION SUMMARY
Provide 3 to 5 descriptive statements to summarize the overall purpose of the position.
The standardized patient (SP) simulates various health conditions and provides students the opportunity to practice interview and exam skills in a safe learning environment. The SP must be willing to have simulations recorded for educational purposes and sign a media release form. Upon hire, the SP will become part of a pool of workers available for simulation opportunities. Work will be offered as needed, and there is no guarantee of work on a regular or episodic basis.

3. KEY RESPONSIBILITIES	
List key position responsibilities/duties by category and estimate the percentage of time spent on each responsibility. The total percentage of duties must equal 100%.	
Key Responsibilities/Duties	% of Duties
<b>Simulation</b> <ul style="list-style-type: none"> <li>• Memorize scripts and/or watch training video(s) prior to scheduled work hours</li> <li>• When indicated in the script, wear a hospital type gown (over appropriate undergarments) and shorts, allowing students to view and examine the neck, back, extremities and abdomen</li> <li>• Role-play health problems and remain in character during the history and physical examination</li> <li>• Allow students to perform physical examination or mock treatment procedures, including:               <ul style="list-style-type: none"> <li>○ Palpation of the abdomen, muscles and joints of the spine and extremities</li> <li>○ Examination of the eyes, ears, nose, throat, heart, lungs</li> <li>○ Demonstration of stretches or other therapeutic exercises</li> </ul> </li> </ul>	65%
<b>Feedback &amp; Assessment</b> <ul style="list-style-type: none"> <li>• Utilize checklists to document student performance</li> <li>• Provide constructive feedback (both positive and negative) to students regarding their performance</li> </ul>	15%
<b>Communication &amp; Professionalism</b> <ul style="list-style-type: none"> <li>• Notify the program of any change in health status that might result in inability to act as a standardized patient without risk</li> <li>• Respond to program personnel in a timely manner regarding acceptance or denial or work assignments</li> <li>• Be on time and present for all related trainings (either virtual/remote or on-campus)</li> </ul>	15%

<ul style="list-style-type: none"> <li>Maintain appropriate boundaries with students</li> <li>Maintain confidentiality of all case materials and student performance information</li> </ul>	
<b>Other</b> <ul style="list-style-type: none"> <li>Prepare to serve as a back-up SP for labs or high stakes exam</li> <li>Serve as hall monitor during a high stakes exam, or sequester students</li> </ul>	5%

<b>4. UWS CORE VALUES AND ASSOCIATED COMPETENCIES</b>	
The following Core Values are integral to working at UWS. All employees, regardless of their position within the university, are expected uphold the Core Values and demonstrate associated competencies.	
<b>Best Practices</b>	<p>We maintain high standards by using and integrating evidence across multiple disciplines. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>Seek out and use relevant data to inform our decision-making.</li> <li>Incorporate peer-reviewed research and professional experiences into academic discourse and patient care.</li> <li>Promote student learning through excellence in instruction and assessment.</li> </ul>
<b>Curiosity</b>	<p>We are innovative, open minded, and forward thinking. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>Approach our work with curiosity, inquisitiveness and willingness to think outside the box.</li> <li>Value and consider new ideas and ask, "What if...?"</li> <li>Remain open to change in order to advance and improve.</li> </ul>
<b>Inclusiveness</b>	<p>We are respectful, mindful, and welcoming of different ways of being, thinking, and doing. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>Actively listen to diverse perspectives and value different viewpoints and experiences.</li> <li>Promote the equity of ideas, resources, power, and identity for all.</li> <li>Gather information and input from diverse groups to develop a common vision, improve policies and practices, and advance institutional goals.</li> </ul>
<b>Professionalism</b>	<p>We are responsible, respectful, and accountable. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>Demonstrate civility in all our interactions, especially when there are disagreements or differing opinions.</li> <li>Take ownership of our speech, conduct, demeanor, and deliverables.</li> <li>Adhere to established policies, procedures, agreements, and deadlines.</li> <li>Act as thoughtful stewards of the university and its resources.</li> </ul>
<b>Student-Focus</b>	<p>We work for the common good of students' academic and professional success. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>Incorporate student feedback to improve academics and university services.</li> <li>When making university decisions, we ask: What effect will that have on students?</li> </ul>

	<ul style="list-style-type: none"> <li>• Seek to understand the students' experience through their eyes.</li> </ul>
<b>Whole-Person Health</b>	<p>We promote physical, mental and emotional wellness in all facets of the UWS experience. To accomplish this, We:</p> <ul style="list-style-type: none"> <li>• Intentionally cultivate environments that support work-life balance.</li> <li>• Consider personal and community wellness in decision-making.</li> <li>• Maintain rigorous academic standards while supporting the health and well-being of our students.</li> <li>• Include a range of health modalities in the classroom and clinic.</li> </ul>

<b>5. POSITION QUALIFICATIONS</b>		
	Required	Preferred
Education & Training	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
Certifications & Licenses	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• Prior experience as a standardized patient in another health program or an acting background is beneficial but not required.</li> <li>• Experience using Microsoft Outlook for email communication</li> </ul>
Related Knowledge, Skills, & Abilities	<ul style="list-style-type: none"> <li>• Send and receive emails</li> <li>• Open Microsoft Word and PDF documents</li> <li>• Watch online training videos on a personal computer or mobile device</li> <li>• Must be highly dependable and honor scheduled commitments.</li> <li>• Ability to adapt to changes in work environment and scheduling</li> <li>• Proficiency in reading, writing, speaking and understanding English</li> <li>• Demonstrate above average verbal and written communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
Other Qualifications	<ul style="list-style-type: none"> <li>• Flexible schedule with availability for part-time work on an irregular basis.</li> <li>• Must pass pre-position screening examination at the</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>



	<p>UWS Campus Health Center (CHC) to determine any physical condition(s) that would impact ability to portray specific exam findings accurately and realistically or be at risk for injury as part of job duties.</p>	
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**APPLICATION, SCREENING AND HIRING PROCESS:**

Screening of applicants will begin immediately, and the position will remain open until filled. Please submit a cover letter, a resume, and the names and contact information of three professional references.

University of Western States conducts background checks for the finalist or finalists of staff and faculty positions. The type of background check will vary by position type.

University of Western States is an equal opportunity employer.

To apply, visit our website at: <https://www.uws.edu/about/employment/>  
Click on the orange button and follow the prompts.

You may attach your materials as Word or PDF documents.