

Policy Number: 1221

Date Established / Last Revision:

Page 1 of 1 Split Notification Deadline – DC Program

06/27/2018

Students enrolled in the doctor of chiropractic degree program may have the option to "split" quarters 8 and 9 across three quarters. Instead of taking a full class load in the 8th and 9th quarters, classes are "split" and then completed over three academic terms. This extends the graduation date by at least one academic term. It is the students' responsibility to determine the financial and personal implications of this option. The UWS catalog lists courses included in the split terms.

The split is available only upon request and only for students whose 8<sup>th</sup> quarter occurs in the summer or fall term. The request is subject to approval by the dean of the college of chiropractic. To be eligible for a split schedule, a student must submit a request form to the Registrar's office in accordance with the deadlines listed in this policy. Students assigned a split schedule must remain on that schedule.

## Deadlines:

- Students scheduled to take 8<sup>th</sup> quarter in the summer (in order to take a split schedule in the summer), must submit the request for the split option by Friday at 5 p.m. of the end of the 5<sup>th</sup> week of winter quarter (6<sup>th</sup> quarter of study).
- Students scheduled to take 8<sup>th</sup> quarter in the fall (in order to take a split schedule in the fall), must submit the request for the split option by Friday at 5 p.m. of the end of the 5<sup>th</sup> week of spring quarter (6<sup>th</sup> quarter of study).

Related Policies: Policy 1203 Enrollment Status

Policy 1215 Drop Add

Policy 1226 Normal Course Load and Progress Policy 1239 Leave of Absence and Withdrawal

**Keywords:** deadline, enrollment, registration, split