



**2019-20 Funding Request for Additional Programs**

Borrower Name: \_\_\_\_\_ Last 4 digits of SSN: \_\_\_\_\_  
                            First                      M.I.                      Last

Term for which funding is requested:

- Summer 2019     Fall 2019     Winter 2020     Spring 2020

Have you borrowed a Grad PLUS loan at UWS for the current (2019-20) award year?

- Yes  
 No, complete the following steps

To complete a credit check:

- Sign in at [StudentLoans.gov](http://StudentLoans.gov) using your FSA ID (username and password)
- Select "Apply for a Direct Grad PLUS Loan"
- Click "Start" by Direct PLUS Loan Application for Graduate/Professional Students
- Follow the instructions to authorize the credit check. If you fail the credit check, you will be provided with additional instructions.

**Check this box if you are applying with an endorser, necessary for loan approval if your application request is rejected for credit issues. Follow up instructions are available if credit is denied.**

If this is your first Grad PLUS loan, you must completed a Master Promissory Note (MPN):

- Sign in at [StudentLoans.gov](http://StudentLoans.gov)
- Select "Complete Loan Agreement (Master Promissory Note)"
- Click "Start" by PLUS MPN for Graduate/Professional Students
- Enter reference information
- Read and complete "Terms and Conditions"
- Complete and sign the MPN

By signing this form, I attest that I have read and understand the terms and conditions of the Grad PLUS loan. I have followed the above steps. I authorize the financial aid office to perform a credit check when processing this loan request. I understand that approval for the Grad PLUS loan is contingent upon a successful credit check.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return the completed form to the UWS Financial Aid Office.

Financial Aid Office Use Only

Allowable Cost	
Requested	-
Net PLUS	= net
÷ = gross	/ gross
Gross—net	= fees

## 2019-20 Funding Request for Additional Programs

DC students may use this form to request an adjustment to the Cost of Attendance (a.k.a. "budget") to cover the tuition and book/supply costs for additional UWS degree programs.

Budget adjustments generally result in increased Grad PLUS loan eligibility. Since Grad PLUS loan funding is dependent upon your credit, please be aware that a budget adjustment may not necessarily result in additional funding. The following costs are eligible for consideration:

- UWS Tuition for the M.S. program
- Documented costs for books and supplies (provide a copy of the course syllabus and a receipt for your purchases)

Please note that all expenses must be incurred during the current award cycle while you are enrolled at UWS.

To be eligible for a budget adjustment due to additional program costs, you must meet the following conditions:

- You must be enrolled at least half-time during the term in which the additional program costs are incurred
- You must be fully admitted and matriculated into the program for which you are requesting a budget adjustment
- You must be making Satisfactory Academic Progress (SAP) in accordance with the Financial Aid Office's policies.
- You must meet all financial aid eligibility requirements.

Funding will be awarded after the end of the drop-add period for the requested term of enrollment.

This request CANNOT be made for future terms of study.  
Additional funding for each quarter must be requested separately.

To request a budget adjustment, please complete the reverse side of this form and provide the required documentation (a print out from the Business Office of current term charges for additional programs or the identified proof of books and supplies costs) appropriate to your request.

Please do not hesitate to contact the Financial Aid Office by email at [finaid@uws.edu](mailto:finaid@uws.edu)  
or call (503) 847-2563 if you have any questions.