2014-15 Computer Funding Request (Limit: $1,100)

Name: ____________________________________  ____________________________
  First                           Last  Last 4 digits of SSN

UWS students may use this form to request an adjustment to the Cost of Attendance (a.k.a. “budget”) to cover the purchase of a computer and printer for educational purposes ($1,100 limit). This is a one-time-only adjustment.

Undergraduate Students
  • You may not be eligible for additional federal loan funding for your request. Please contact the financial aid office for information.

Graduate Students
  • Typically, the only funding available for your request is a Grad PLUS loan.
  • Complete steps below to apply for additional Grad PLUS loan funds.

▸ Attach a copy of your itemized receipt and/or invoice for your purchase with the total amount paid and date of purchase. Requests not accompanied by a receipt will not be processed.

  • Sign in at www.StudentLoans.gov using your 4-digit Federal PIN (same as the FAFSA PIN—go to www.pin.ed.gov if you’ve forgotten yours), and select “Request a PLUS Loan.” Choose “Graduate PLUS” as your loan type. Follow the instructions to authorize the credit check. If the credit check is successful, you should be directed to the next step. If you fail the credit check, you will be provided with additional instructions. Do not log off yet.
    ▸ Check this box if you are applying with an endorser.

  • If this is your first Grad PLUS loan, you must completed a Master Promissory Note. From www.StudentLoans.gov, select “Complete Master Promissory Note.” (To view a list of information you will want to have on hand, click on “What you need.” When you are ready, click on “my profile” to go back to the main screen.) Select “Graduate PLUS” as the loan type. Allow approximately 30 minutes for this step.

Please note that we cannot consider some additional items such as extended warranties or equipment unless they are specifically required by your primary degree program and you are able to document the requirement in writing.)

By signing this form, I attest that I meet the conditions for computer funding.

___________________________  ____________________________
Signature                  Date

Please allow 2-3 weeks for processing.

Financial Aid Office use only

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Financial Aid Office
2900 NE 132nd Ave · Portland OR 97230 · 503-847-2563 · www.uws.edu · finaid@uws.edu 8/12/2014
2014-15 Computer Funding Request

UWS students may use this form to request an adjustment to the Cost of Attendance (a.k.a. “budget”) to cover the purchase of a computer and printer for educational purposes ($1,100 limit). This is a one-time-only adjustment.

Computer costs are typically funded with Grad PLUS or Parent PLUS loans; since PLUS loan funding is dependent upon the borrower’s credit, please be aware the addition of computer costs to your budget may not necessarily result in additional funding.

To be eligible for a budget adjustment for computer costs, the following conditions must be met:

- You must be enrolled at UWS at least half-time as a degree- or certificate-seeking student during the term in which the computer costs are incurred.
- You must NOT be in the final term of enrollment for your program of study.
- Your computer costs must be incurred while you are enrolled at UWS and within the current award cycle, which runs from July 7, 2014 through June 19, 2015.
- Only one computer purchase can be funded per student, per program of study at UWS. If you are enrolled in more than one degree program simultaneously, you are NOT permitted to request funding for an additional computer for the second degree program.
- You must be making Satisfactory Academic Progress (SAP) in accordance with the Financial Aid Office’s policies.
- You must meet all financial aid eligibility requirements.

On rare occasions, exceptions may be made based on documented unusual circumstances. Please note that we cannot consider the cost of extended warranties, Ipods, PDAs, laptop bags, digital cameras, or other peripherals unless they are specifically required by your primary degree program and you are able to document the requirement in writing.

To request computer funding, please complete the reverse side of this form (don’t forget to attach your receipt), return to the Financial Aid Office, and allow approximately 2-3 weeks for processing.